



LEGISLATIVE PROCEDURE AND ARRANGEMENTS COMMITTEE

Thursday, December 14, 2023
Roughrider Room, State Capitol
Bismarck, North Dakota

8:00 a.m. Call to order
Roll call
Consideration of the [minutes of the August 9, 2023, meeting](#)

EXPANDED INTERNSHIP PROGRAM

8:05 a.m. Presentation by the Legislative Council staff of proposed internship materials for an expanded internship program for Legislative Assembly session staff positions

- [House and Senate organizational charts](#)
- [Procedural Clerk](#)
- [Technical Clerk](#)
- [Quality Assurance Clerk](#)
- [Bill and Journal Clerk](#)
- [Sergeant-at-Arms](#)

8:20 a.m. Committee discussion

TERM LIMITS STUDY

8:30 a.m. Distribution of an updated [background memorandum](#) regarding the committee's study of the impact of term limits on the operation of the Legislative Assembly

8:35 a.m. Presentation by the Legislative Council staff of [Legislative Council workforce demographics](#)

8:45 a.m. Discussion of proposed additional resources for new and returning legislators

MAINTENANCE AND REPLACEMENT UPDATES

8:55 a.m. Presentation of sample replacement chairs for the legislative chambers

9:10 a.m. Discussion regarding options to install permanent ramps in the legislative chambers

9:20 a.m. Comments regarding the estimated cost to replace the carpeting in the Legislative Council offices

9:25 a.m. Break

PHONES AND COMPUTERS

9:40 a.m. Discussion regarding the retention of desk phones in the chambers and the continuation of the WATS telephone line

9:50 a.m. Presentation by the Legislative Council staff of a memorandum entitled [Policy on Use of Computers by Legislators](#)

10:00 a.m. Discussion regarding the need for additional computer bags

RULE AMENDMENTS AND PROCESSES

- 10:05 a.m. Presentation by the Legislative Council staff of proposed legislative rule amendments regarding member conflicts
- [25.9072.01000](#)
 - [25.9185.01000](#)
- 10:20 a.m. Presentation by the Legislative Council staff of information regarding approaches used in other states regarding expedited legislative processes and bill management

LEGISLATIVE SESSION PROGRAMS

- 10:35 a.m. Discussion and possible action regarding the:
- [Doctor of the day program](#)
 - Tour guide program
 - Chaplaincy program

REQUEST TO USE LEGISLATIVE SPACE

- 10:50 a.m. Consideration of [request](#) to use the legislative chambers and committee rooms by the North Dakota High School Activities Association
- 11:00 a.m. Adjourn

A livestream of the meeting will be available to the public at: <https://video.ndlegis.gov>.

Committee Members

Senators: Jerry Klein (Chairman), Kathy Hogan, David Hogue, Merrill Piepkorn, Kristin Roers, Ronald Sorvaag
Representatives: Glenn Bosch, Josh Boschee, Zachary Ista, Dennis Johnson, Mike Lefor, Emily O'Brien, Austen Schauer

Staff Contact: Emily Thompson, Legal Division Director